

# PAPER MILL PLAYHOUSE

## **FM KIRBY CARRIAGE HOUSE RESTAURANT at PAPER MILL PLAYHOUSE**

**Job Title:** Pantry & Pastry Cook

**Status:** Part-Time | Non-Exempt

**Location:** On-Site – Paper Mill Playhouse (Millburn, NJ)

**Reports to:** Restaurant and Concessions Management Team

### **About the Carriage House Restaurant**

Paper Mill Playhouse is currently undergoing a \$48 million, campus-wide renovation project that includes an \$8.5 million renovation and expansion of the F.M. Kirby Carriage House Restaurant - scheduled to open in March as a multi-concept, full-service dining and event venue – as well as multiple theater concessions stands.

The Carriage House Restaurant will feature four distinct areas: a main dining room and bar, a smaller dining room/coffee bar, a cocktail lounge, and a flexible event space for up to 100 guests. The restaurant will serve both theatergoers and standalone diners, with expanded opportunities for special events, private functions, catering, and creative programming in collaboration with other departments.

### **Position Overview**

Paper Mill Playhouse is seeking an experienced Pantry & Pastry Cook to join our culinary team. This position is ideal for a detail-driven professional with a solid background in garde manger, cold line preparation, and/or pastry production in a fast-paced, upscale dining environment.

This is an outstanding opportunity to contribute to one of the nation's most prestigious restaurant/theater organizations, supporting a high-level culinary program with precision and consistency.

### **Key Responsibilities**

- Prepare and execute cold appetizers, composed dishes, salads, and/or desserts.
- Assist with pastry production, plating, and service as directed by chefs.
- Maintain mise en place and station readiness before and during service.
- Execute all service with consistency, accuracy, and attention to presentation.
- Comply with all sanitation, food safety, and cleanliness standards.
- Communicate clearly and professionally with chefs and kitchen team members.

### **Qualifications and Experience**

- Previous pantry & pastry cook experience preferred but not required.
- Strong knife skills and attention to detail.
- Excellent time management and station organization.
- A refined eye for presentation and cleanliness.
- The ability to execute multiple tasks efficiently during service.

- A positive attitude and a collaborative, team-oriented mindset.
- Commitment to equity, diversity, and inclusion, with the ability to interact effectively with people of different cultures and socio-economic experiences, free from prejudice and aggressions.

### **Schedule & Hours Requirements**

- This is a part-time position with hours scheduled based on business needs. Schedules may vary throughout the year in response to performance schedules, seasonal activity and special events, and may include days, evenings, weekends, holidays, and performance-related hours.

### **Compensation**

\$21.00-23.00 per hour

### **Apply**

Paper Mill Playhouse is committed to hiring individuals of diverse backgrounds. We strive to provide our staff with a nurturing and inclusive environment, equal for all employees and optimal for their success. Paper Mill celebrates diversity and believes it enriches our work environment and the work on our stage.

To apply, please submit a resume outlining your relevant experience to [Recruiting@PaperMill.org](mailto:Recruiting@PaperMill.org) with subject line: **Pantry & Pastry Cook**. No phone calls, please.

### **About Paper Mill Playhouse**

Founded in 1934 and recipient of the **2016 Regional Theatre Tony Award**, Paper Mill Playhouse is an internationally recognized leader in American musical theater and a cornerstone of arts education and access across New Jersey. Each year, Paper Mill produces groundbreaking new works and acclaimed revivals to over 200,000 audience members, while its award-winning education programs reach more than 40,000 students, educators, and families through in-school partnerships, and access initiatives that nurture creativity, build confidence, and cultivate the next generation of theater lovers. The campus also includes the F.M. Kirby Carriage House restaurant and other facilities that support vibrant programming and community engagement across a range of performance and hospitality experiences.

### **Our Mission**

Paper Mill Playhouse entertains, inspires, and enriches lives. As the nation's premier musical theater, we foster a creative environment to advance the art form, educate students, develop future theater lovers, nurture inclusion, and provide access for all.

**Paper Mill Playhouse** is an **Equal Opportunity Employer** where the spirit of inclusion feeds into everything we do. We are committed to providing an environment of mutual respect where equal employment opportunities are available to all applicants and teammates. We strive to create opportunities, access, resources, and rewards that are available to and benefit everyone. *Paper Mill Playhouse* is committed to equal employment opportunity regardless of race, color, ethnicity, ancestry, religion, creed, sex, national origin, sexual orientation, age, citizenship status, marital status, disability, gender equity, gender expression, and veteran status.