PAPER MILL PLAYHOUSE
RISING STAR Awards

APPLICATION IS DUE NO LATER THAN
WEDNESDAY, JANUARY 10, 2018 AT 5:00 PM

NOTE: **Please be advised that evaluators attending your production are provided with a copy of your school's application prior to attending the production. Therefore, please answer all questions as thoroughly and completely as possible. This is your opportunity to communicate with the evaluators regarding the rationale behind a particular show choice, the vision of the directors, and the special challenges faced in each unique school setting.**

SCHOOL NAME:

NJ COUNTY:

COORDINATING TEACHER'S NAME:

* SCHOOL ADDRESS: STREET:

CITY: , NJ ZIP:

TEACHER'S SCHOOL PHONE NUMBER: EXT.

TEACHER'S SCHOOL E-MAIL ADDRESS:

BOX OFFICE MANAGER E-MAIL ADDRESS:

* COORDINATING TEACHER'S HOME ADDRESS: **(REQUIRED)**

STREET:

CITY: , NJ ZIP:

TEACHER'S HOME PHONE NUMBER:

TEACHER'S HOME CELL NUMBER:

TEACHER'S HOME E-MAIL ADDRESS:

* Please note: Teacher/Director home contact information is requested to receive immediate information and reservation requests, and for weekend contact in case of inclement weather show cancellations.

TITLE OF 2018 MUSICAL:

Licensing/Publishing House where rights were obtained:

Will your production be double or triple cast with as little as one role being shared by two or more students? *(select one)*

☐ **NO (if NO, go directly to DATES & TIMES)**

☐ **YES (if YES, read the statement below, then proceed to DATES & TIMES)**

If you answered **YES** to the above question please note that **you must select only one cast**, the **"DESIGNATED CAST"** to represent your school in the Rising Star Awards. Your "Designated Cast" must perform on at least two (2) separate dates to allow for scheduling flexibility and to avoid having all four assigned Rising Star Evaluators attend the same performance. *Once submitted, a school may not change the dates of their Designated Cast's performances. The players may change during the rehearsal process, but the performance dates may not.*

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DATES & TIMES: ***(Please list the day, date and curtain time for each public performance separately. Click on the arrows for the drop-down lists in each field.)***

"DESIGNATED CAST" Public Performances Dates & Times:

Weekend One	Weekend Two
Ex. Thurs., Jan. 18, 2018 Time: 7 :00	Ex. Thurs., Jan. 25, 2018 Time: 7 :00
, , 2018 Time: :	, , 2018 Time: :
, , 2018 Time: :	, , 2018 Time: :
, , 2018 Time: :	, , 2018 Time: :
, , 2018 Time: :	, , 2018 Time: :
, , 2018 Time: :	, , 2018 Time: :
, , 2018 Time: :	, , 2018 Time: :

LOCATION OF PERFORMANCES:

check one: ☐ at school *(be specific & select one)* → ☐ theatre/auditorium ☐ cafeteria ☐ gymnasium
☐ other *(explain)*:

OR

☐ outside venue *(be specific & include street address)*:

SEATING (select one): ☐ reserved seating ☐ general admission seating
(This information helps evaluators plan their travel schedule.)

Schools are responsible for contacting the Paper Mill Playhouse Education Department regarding any changes in performance dates, times or location. Please call (973) 315-1668 as soon as possible if any changes occur.

QUESTIONS:

1. **Provide a brief overview of your school's production history.**

2. a) Please identify the musical you have selected to produce and provide a brief (200 words or less) synopsis of the book.

b) Explain why you selected this year's musical including special conditions surrounding the production.

3. What are your intended goals for this production? What do you as a producer/director hope to achieve for yourself, your students and your school community?

4. **Explain the specific challenges of mounting a production at your school (i.e. space/facility, extent of community, school board or administration support, etc.)**

5. **Please check the estimated budget for your show.**
(This information is requested for background purposes only. Budget size is not used as criteria for evaluation.)

6. **Please indicate the source of these funds with an estimated breakdown by percentage.**
(example: 60% Ticket Sales, 40% Student Fundraising Activities).

% School Board Allocation		% Community Support
% Student Fundraising Activities		% Donations
% Ticket Sales		% Other (be specific)
% Program Advertising/Boosters		

7. **Please indicate how these funds are spent with an estimated breakdown by percentage.**
(i.e.: 60% Salaries, 40% Rented Materials).

% Creative Team Salaries *(i.e. Director, Choreographer, Technical Director, etc.)*		
% Musicians		% Printed Materials & Marketing
% Rented Materials		% Other (be specific)
% Purchased Materials		

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8. **Please briefly expand upon your answers for question #7. Do you plan on renting some elements, such as costumes and sets? Do you have a parent or student crew that will help build these elements? We acknowledge that this information may change during the rehearsal process.**

9. **a) What is the estimated student population of your school?**

   b) What is the estimated number of students that participate in the musical *(combine performance and production)***?**

10. **a) Is casting for the musical selective, or is everyone who auditions cast in the show?**

b) Is student grade level *(i.e. freshman, sophomore, junior, senior)* **a factor in casting decisions?**

YES ☐ **NO** ☐

Please explain:

11. **a) What type of orchestra do you plan to use? This determination will impact eligibility in certain categories.**

☐ **Primarily student orchestra** *(at least 75% students)* ** fully eligible*
☐ **Professional orchestra** *(25% or more professional musicians)* ** excluded from the orchestra category*
☐ **Musical accompaniment CD or digital music** ** excluded from the orchestra, music direction and outstanding overall production categories*

b) If you checked *"professional orchestra"*, please estimate the number of professional musicians you plan to use.

c) If you checked *"musical accompaniment CD or digital music"*, please estimate the amount of digital music you plan to use. *(i.e. 10% digital music – strings)*

DRIVING DIRECTIONS TO PERFORMANCES:

Please type *(or cut & paste)* accurate driving directions to your school or other performance location from a major highway *(i.e. Garden State Parkway, NJ Turnpike, Rtes. 287, 280, 195, etc.).* Your driving directions should include details such as landmarks and rush-hour traffic and parking advisements, and walking directions from the parking area to the auditorium/venue. Directions should not originate from Paper Mill Playhouse because our traveling Evaluators live throughout the state and will not begin their trip to your school from our theatre. Please include landmarks. All schools must submit this information. Applications missing this information may not be considered. If your school's website has directions posted, please provide the link to the webpage as well.

AND provide the link to driving directions on school website:

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TICKET EXCHANGE:

Please check one of the boxes below to indicate if you will participate in a **TICKET EXCHANGE** with other schools. A list of productions and dates of their show, along with contact numbers, will be mailed in January to all schools entered. The number of tickets to be exchanged between schools will be determined by the teachers and schools involved. Reservations will be made between schools and *not* through the Paper Mill Playhouse Education Department.

☐ **YES, my school will participate in a TICKET EXCHANGE with other Rising Star Schools.**

☐ **NO, my school is not able to participate in a TICKET EXCHANGE with other Rising Star Schools.**

STOCK EXCHANGE:

Please check one of the boxes below to indicate if your school will participate in the **STOCK EXCHANGE** with other schools. The available inventory items and rental fees (if any) are to be determined by each school involved. Interested parties and their contact information will be indicated on the list of participating schools mailed January. Arrangements for lending or rentals will be made between schools and not through the Paper Mill Playhouse Education Department.

☐ **YES, my school will participate in the STOCK EXCHANGE with other Rising Star Schools.**

☐ **NO, my school is not able to participate in the STOCK EXCHANGE with other Rising Star Schools.**

ENCLOSURES CHECK LIST: *(check all that apply)*

★ ☐ **Accurate driving directions to the performance**

★ ☐ **Digital signature of director, coordinating teacher or school administrator**

★ ☐ **Invoice with payment information** *(Please scroll down and fill out invoice on following page.)*

☐ ***By checking this box and typing my signature, I hereby state that the above information is correct to the best of my knowledge and I am agreeing to abide by the stated rules and guidelines.***

SCHOOL NAME:

DIGITAL SIGNATURE:

(Type name into this field as digital signature of director of school musical, coordinating teacher or school administrator)

TITLE:

(Title held at school)

Email this completed E-Application to:	Mail the invoice with application fee to:
JGillis@PaperMill.org AND RisingStarAwards@gmail.com	Paper Mill Playhouse 22 Brookside Drive Millburn, NJ 07041 Attn: Rising Star Awards

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INVOICE

PLEASE USE THIS INVOICE AS A REFERENCE FOR YOUR SCHOOL.

THIS INVOICE MUST ACCOMPANY YOUR SUBMITTED APPLICATION FEE.

2018 Paper Mill Playhouse Rising Star Awards Application Fee

TO:	**FROM:**
School Name:	**Paper Mill Playhouse**
School Address:	**22 Brookside Drive**
City: , **NJ Zip Code:**	**Millburn, NJ 07041**
School Phone:	**Phone: (973) 315-1668; Fax: (973) 315-1437**
Attn:	**Email 1: JGillis@PaperMill.org**
	Email 2: RisingStarAwards@gmail.com

Please check one:

☐ **Application was emailed on or before December 31, 2017** *(Total due = $75)*

☐ **Application was emailed on or after January 1, 2018** *(Total due = $85)*

Payment: *(select one)*

☐ **Check or money order** *(made payable to Paper Mill Playhouse)* **mailed within ten (10) days of submitting the RSA application**

☐ **School Purchase Order mailed within ten (10) days of submitting the RSA application**

Purchase Order #:	

☐ **Charge the following credit card**

American Express	☐
Visa	☐
MasterCard	☐
Account #	
Expiration Date:	
Name on Card:	
3 or 4 digit authorization code:	
Total Due:	**$**
Type here for Digital Signature:	

Lisa E Cooney

Lisa E. Cooney
Director of Education

11/15/17
Date

MAIL WITH PAYMENT TO:

Paper Mill Playhouse
22 Brookside Drive
Millburn, NJ 07041
ATTN: Rising Star Awards